

Dos:



- **Do allow plenty of time.** Plan enough time in your schedule to carefully address, assemble, and mail your invitations.

- **Do get organized.** Develop a system for addressing and mailing your invitations. Prepare by gathering the names and addresses of everyone on your guest list. Arrange each piece that goes into an invitation in a stack, in the order it will be picked up, assembled, and inserted into the envelope.

- **Do ask for help.** Invite friends, family or bridal attendants to help assemble invitations.

- **Do use the names of all guests when possible.** It is much warmer and more welcoming to use the correct names of those who will accompany your guests on invitations instead of "and guest."

- **Do use correct titles.** It's flattering when invitations are addressed correctly. This means using appropriate titles and spelling names correctly. When in doubt, ask before addressing.

Don'ts:

- **Don't forget to include any appropriate inserts,** such as maps, directions or hotel information for out-of-town guests.

- **Don't include registry or gift information with your invitation.** It is in poor taste to insert a list of places where the bride and groom are registered or a checklist of the things they want and don't want.

- **Don't use a standby guest list.** When possible, invite your entire guest list at the same time rather than waiting to see how many people accept before sending out a second round of invitations. When the guest list is carefully planned, and when you consider the likelihood that 10-20 percent of invited guests typically send regrets, this approach is much more straightforward than using a standby list.

- **Don't use address labels for wedding invitations.** Always address wedding invitation envelopes by hand, even when inviting hundreds of guests.