

Response cards make keeping track of your guest list much easier.



Response or reply cards are just for the reception to give you an accurate head count. They are not used for ceremony-only invitations. The card and envelope are engraved or printed in the same style and paper stock as the invitation, but in a smaller size. Often they are included as part of an invitation set. It's a good idea to pre-address and stamp the reply envelope to make it as easy as possible for guests to RSVP via mail. If you would like to receive replies via email or telephone, that's fine -- just include the necessary information on the response card and skip the envelope.

It's also a good idea to include a "reply by" date, usually two to three weeks before the wedding. This gives hosts time to follow up with guests who have yet to reply and to give accurate head counts to wedding vendors, such as caterers.

Response Cards

M _____

_____ accept(s) [*or*, will attend]

_____ regret(s) [*or*, will not attend]

The favo(u)r of your reply is requested / Please reply by July 26

The "M" precedes the space where the guest(s) write their name(s) and the name of their plus one, if they were invited to bring one:

M r. and Mrs. James Bailey□

Or, for phoned or emailed replies:

The favo(u)r of your reply is requested / Please reply by January 8, 2017 susanandwill@mail.com

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