

[CONTACT US](#)

## Day One

8:00 am – 8:30 am      Coffee, tea and light fare; get settled

8:30 am – 12:00 pm      The Emily Post story; The Gift of Good Manners; Social Development; Introducing Etiquette to Children and Youth; Everyday Manners: The Magic Words

12:00 pm – 1:00 pm      Lunch

1:00 pm – 5:00 pm      Continuation of the morning's program

6:00 pm - 7:00 pm      Wine & light hors d'oeuvres with the Posts

Dinner on your own

## Day Two

8:00 am – 10:15 am      Coffee, tea and light fare with Sales, Marketing & Growing Your Business

10:30 am – 12:00 pm    Facilitation Skills Training

12:00 pm – 1:00 pm     Lunch

1:00 pm – 5:00 pm      More Facilitation Skills

Dinner on your own

### **Day Three**

8:00 am – 8:30 am      Coffee, tea and light fare; get settled

8:30 am – 12:00 pm    Table Manners; Communication; Manners at School; Out & About

12:00 pm – 1:15 pm    Dining Etiquette Lunch

1:30- pm – 5:00 pm      Continuation of the morning's program

Dinner on your own

### **Day Four**

8:00 am – 8:30 am      Coffee, tea and light fare; get settled

8:30 am – 12:00 pm      Program Development; Programs for Teens; Programs for Toddlers

12:00 pm – 1:00 pm      Lunch at The Emily Post Institute

1:00 pm – 3:00 pm      Questions & Answers; closing remarks

6:00 pm                      Celebration Dinner

*Programming may vary slightly to benefit training.*

---

## Contact Us

Emily Post Children's Train the Trainer

Please contact Steven Puettner for more information by filling out our contact form.



**CONTACT US**

You can also reach Steven directly at (802) 860-1814 or by email at [training@emilypost.com](mailto:training@emilypost.com)